

## **Minutes of the Corsham Railway Station Town Team meeting held on Friday 12<sup>th</sup> January 2018 at Hartham Park Library, Corsham**

- Present**
- P Pearson (Chairman)
  - Ms C Alexander (Hartham Park)
  - A Cudlipp (Resident/Volunteer)
  - Ms M Donelan MP
  - Councillor Charles Fuller (Corsham Town Council)
  - N Hopkins (Resident/Volunteer)
  - Councillor Mrs R Hopkinson (Corsham Town Council and Wiltshire Council)
  - Councillor R Le-Var (Corsham Town Council)
  - Ms L Simon (Corsham Institute)
  - D Phillips (Senior Transport Planner, Wiltshire Council)
  - Councillor P Whalley (Wiltshire Council)
- In attendance**
- D Martin (Chief Executive, Corsham Town Council)
  - R Stead (MPs Office)

### **TT 01 Apologies**

Apologies were received from Councillor S Abbott (Corsham Town Council), P Johnson (Tranwilts), R Murphy (Wiltshire Council) and Councillor H Prickett, Wiltshire Council).

### **TT 02 Minutes of the meeting held on 29<sup>th</sup> September 2017 and Matters Arising**

There had been no Minutes taken.

### **TT 03 Review of the Town Team Terms of Reference and Membership**

The Terms of Reference were reviewed following Corsham Institute being unable to provide ongoing administrative support. Corsham Town Council had agreed to provide administrative support for meetings and, where appropriate, assist with any financial arrangements. This would include administration of the website and social media platforms. Louise Simon explained that Corsham Institute was unable to represent Bath Spa University or MOD Corsham. The Chairman would invite the two organisations to join the Town Team. C Alexander explained that Hartham Park was willing to be represented on the Town Team and would provide rooms for meetings when available.

#### **AGREED:**

- i) That D Martin and L Simon would update the Terms of Reference for consideration at the next meeting;
- ii) That P Pearson would invite Bath Spa University and MOD Corsham to join the Town Team;
- iii) That Hartham Park be represented on the Town Team.

**TT 04 Appointment of Vice-Chairman**

**AGREED:**

That Councillor Mrs R Hopkinson be appointed Vice-Chairman of the Town Team until the next Annual Meeting.

**TT 05 Consultation on the Great Western Rail Franchise**

There was a detailed discussion on the Great Western Franchise consultation which was running until 21 February 2018. P Pearson had drafted a response for the Town Council, which had been approved. The Town Team would wish to submit a more detailed response backed up with evidence.

D Phillips had prepared a draft response on behalf of Wiltshire Council, which would be finalised and submitted closer to the closing date. A copy of the draft would be sent to Councillors R Hopkinson and P Whalley. D Phillips had also been working on a specification to enable Wiltshire Council to appoint consultants to produce its Rail Strategy.

The Town Team discussed the nature of the response in order to ensure it focussed on the right issues.

**TT 06 Area Board Funding towards Rail Study/Event**

It was reported that the Corsham Area Board had around £3,500 available towards work on the Corsham Station project, which must be spent or committed before April 2018. It was suggested that the money be used towards preparing a response to the Great Western Franchise Consultation and/or a Stakeholders' Event which could take place later in the year.

**AGREED:**

- i) That P Pearson would prepare a response to the Great Western Franchise consultation;
- ii) That, if possible, the Area Board funds for the Railway Station Project be used for evidence gathering/research and towards a Stakeholders' Event.

**TT 07 Update on meetings with Wiltshire Council, SWLEP and Transwilt**

P Pearson updated the Town Team on recent meetings with the SWLEP, Wiltshire Council and Transwilt. The aim was to ensure continuing dialogue between the interested parties and update them on the Town Team's progress.

**TT 08 Next Steps**

Once available, P Pearson's response to the Great Western Franchise Consultation would be distributed to members of the Town Team.

**TT 09 Any other business**

D Martin reported that Martin Head (Corsham Institute) would be meeting Town Council Officers on 19 January to arrange the transfer of responsibility of the Corsham Railway Station website <http://corshamrailwaystation.org/>, Facebook and Twitter accounts.

**TT 10 Date and Time of Next Meeting**

3pm on Friday 2<sup>nd</sup> March 2018 at Hartham Park Library.